

File

MINUTES OF MEETING OF BOARD OF TRUSTEES HELD SEPTEMBER 19, 1968

Present: Dr. Wood	Mr. Connolly	Mr. Sterling
Mr. Schein	Miss Duffy	Mr. Wilson
Miss Voigt	Mr. Dunker	Mrs. Casoy
Mr. Barlow	Mr. Leeco	Mr. Kilduff
Mr. Bonell	Mr. Osborne	
Canon Berry	Mrs. Rosenberg	

Minutes of the last meeting were accepted with the correction as suggested and brought to the attention by Mr. Baldwin. On page 3 of the June Minutes, under Personnel Policies, the sentence in the second paragraph should read "It is not intended". With this correction, the minutes were accepted as presented.

TREASURER'S REPORT

In the absence of Mr. Cooper, who was on vacation, Dr. Wood gave the Treasurer's Report and it was accepted as presented.

A copy of the Treasurer's Report is attached to the minutes of those Board Members who were not present at the meeting.

REPORT OF CASE COMMITTEE

Mr. Schein, Chairman of the Case Committee, gave a report of the Case Committee Meeting held September 17th, and his report is hereby made a part of the minutes.

The Case Committee Report, after thorough discussion by the Board, was accepted as presented.

REPORT OF PROJECT ENABLE

Mr. Osborne, Chairman of the Advisory Committee, advised the committee had met on September 16th, at which time the Advisory Committee reviewed the recent survey made of the project by Mr. Okibedi, Research Analyst of the Greater Newark Chamber of Commerce.

The report is most complimentary of the work the ENABLE Team has done and all those at the Board Meeting received a copy. Those who did not attend will receive a copy of this report with the minutes.

The ENABLE Advisory Board was also informed a new proposal for Year D would have to be submitted in the near future and Mr. Kilduff suggested when it was written, he would send a copy to the Advisory Board for their discussion and recommendation, and after they have received the proposal for Year D, a meeting could be called to discuss it in full.

The report was accepted as presented.

REPORT OF PUBLIC RELATIONS COMMITTEE

Mr. Connolly reported the Public Relations Committee had met on Thursday, September 19th, at which time it was the consensus of the Committee that a Public Relations program be established for the agency, and it was the feeling of the committee that a News Letter may have a great deal of merit, for it could be circulated on a small scale initially to ascertain its value.

The plan for the Public Relations Committee, Mr. Connolly said, would be modest for this year, but it is his feeling this committee must be most active in helping to get to the public the work and the value of Family Service Bureau.

Next meeting of the Public Relations Committee will take place Monday, November 18th, at 11 a.m., at which time the committee will make a definite decision as to when and what format the News Letter will be.

SCHEDULE OF BOARD MEETINGS & COMMITTEE MEETINGS

Each member of the Board received a detailed list of Board Meetings and Committee Meetings for the coming year. All those not at the meeting will receive a copy of the schedule.

The schedule showed Board Meetings for the coming year will alternate between afternoon and evening meetings, with the next meeting, October 31st, being held at the Prudential Insurance Company at 4 p.m. Mr. William Loebe is the host.

The December 5th meeting will be the annual Christmas Dinner and Board Meeting and will be held at the Robert Treat Hotel at 5:45 p.m. The other meetings listed are self-explanatory. Please note the date and time of the next meeting.

Edward V. Kilduff
Executive Secretary